

Board of Stewards

February 8, 2024

The board met at 7:00 pm. In Bldg 1 with the following members present: G. Kevin Baker, Bren Feutz, David Wilmoth, David Griffith, Crystal Drum, Sandy Murray, Roger Fulp, Julia Wax, Caroline McClure, Rhonda Norris, Butch Bennett, Paul Williams, and Sanders Hall.

Chairman David W. opened the meeting with the Lighting of the Christ candle, devotion from Upper Room Disciplines Matthew 5:13-16 concerning Salt & Light and led the opening prayer.

LOVING: Prayers: for Roger's brother's wife in the ICU, Caroline for the school year and challenges with the loss of a student and the gain of another. Joys: for Roger and Susan's 37th wedding anniversary next Wednesday, Emmaus walkers Annette Harpine, Gabbie Ninski, Cindy Taylor and sponsor Regina and Layne, For Kevin's granddaughter Streya who turns 5, and visits from son Zach and his family, For Caroline's 2 students who have started communicating in phrases!. For Bren who will visit Grandchildren next week, For Butch who gathered with neighbors in support of a recent widow, and for Pat who won the Silver ladle for her clam chowder, For Denise who won for her chili at a cookoff at work that Julia mentioned.

LEARNING: Approval of training minutes made by consensus. Kevin explained the 2 new pgs 7 and 8 in our packets concerning Vital Signs and Connecting New People. He said that corrections are being made with the check-in procedures with SwanKids. That registrations do not reflect participation. Numbers help tell us about engagement. Inclusion of Pastor Meet&Greet names. Please be conscience about identifying and greeting new faces during worship. He ask that we review the Duke Endowment Summary of Proposal. Questions and comments are

welcomed. He was assisted by Alysia. Online viewing has a cut off of Mondays. Attendance is up. Caroline believes the revamping of our Children's programs have contributed to our growth. Correction to date of Shrove Tuesday pancake dinner. Rhonda said date should be 13 Feb vice 14th.

Finance: Crystal said she has set down with Andrea and when closing out 2023 found errors in our favor, and we are now \$95,000 in the black for the year. Childcare books reflect this correctly. She explained that Restricted accounts mean that any monies there are kept in the accounts and only spent for designated items. We currently have a cushion of cash in the amount of \$500,000. A 3month Conference CD has matured. Copier in hallway will be replaced. \$75.00 monthly maintenance fee is already included in the budget. Finance has approved 3 fundraising requests. Due to the improper use of the money reimbursement request forms, Andrea is moving to the use of one form. Budget managers are to be aware of their members spending and sign off on any forms submitted and attach receipts. They will only get a report of their spending upon request.

LEADING: The church bus is no longer functional for use and repairs are costly. It was recommended that it be sold. It is more cost effective to use rentals when needed. Currently most of the costs comes from the Youth Budget. A fund could come from it's sale. Paul will talk to Robbie Yates about this. Consensus was reached to approve the sale. Projection equipment for Sanctuary in Building 2. Sanders left a brochure explaining the equipment needed and the estimated cost of installation. An estimate of \$30,798.00 was shown. David G. pointed out that the projectors would be placed above the windows on the back walls facing the Narthex. No screens would be used since blank brick walls are sufficient. Company will come Friday to take measurements and give a quote. Benefits include enhancement of visual aids for service and Pastor presentation. Information can be shared during or

before service. The quality of this equipment is high tech and excellent. Lens is not included but needed for distance required. Kevin mentioned that it would not interfere with the aesthetics of the Sanctuary. It comes with a guarantee of 22,000 hours maintenance free. The company is reputable and has a contract with the school system. Crystal said it could be paid for with the 2023 surplus. By consensus the board approved up to \$40,000 for the cost of equipment and installation through financing with surplus funds.

SPRC: Julia and the committee requests additional hours for Ashley Hopkins, our new SwankKids(formally Wigglers) coordinator. She comes highly qualified with a heart on fire for Children. A former RN as well. She puts many hours of her time and talent into the programming and recruitment of other servants. A motion to approve was made by Rhonda that she be given a total of 12 hours weekly at at rate of \$15.00 per hour. This is to be backdated to February 1st. Approved by consensus.

Trustees: Paul brought up an immediate need to fix a problematic sinkhole that exists by the DayCare. They were given only one quote of \$7,100.00 by Onslow Grading and Paving and await quote from Yard Barber for curb and gutter repair. Board instructed Paul as point of contact to give notice that 2 quotes are required within 2 weeks. Board can affirm and approve through email. We will go with one quote if necessary to get repairs done quickly. Crystal will make sure financing comes through Trustee budget of \$60,000.00. David W. asked if there was a need for a clear policy and was told that the Trustee committee normally requires 2 quotes for any work done.

Forms and Budget Managers: Clarification that if a committee wants to spend within their budget, this board feels no need for them to get prior approval. That being said, the Chairpersons of those committees must instruct their teams to bring requests to them and sign off for approval before being given to Andrea. Crystal said she and Andrea will draft a memorandum of clarification. Crystal had recommended the CD of \$150,000 be put back in and locked up for 12 months at the current

rate. Board consensus approved this. Another CD will come to maturity in April.

Childcare News: Both Kevin and Julia said that the committee met on Monday and discussed the want to participate with the Free in 3 Campaign by giving \$50,000 from their surplus funds and increasing annual contributions by \$20,000 to go directly to paying the principal on the mortgage. Andrea will be instructed to move \$30,000.00 per quarter. Total would amount to \$70,000.00 in a concentrated effort to support the mortgage payoff.

Next meeting is scheduled for March 14th at 7:00 pm. Kathy will be asked for a different room available for use with better sound and comfort for meetings. Kevin closed meeting with prayer.

Respectfully Submitted,
Bren Feutz-Recording Secretary