

Trustees Meeting Minutes

4/13/23

5:30 pm

Attending: Bill Smith, Linda Folger, Elizabeth Holtz, Bruce Poland, Pastor Kevin Baker

Opening Prayer – Bill Smith opened the meeting with a devotion and lit the Christ Candle. Pastor Kevin opened in prayer.

Bill advised that Alysia Barth will now be the liaison for Trustees.

Old Business:

- Exit signs – Alysia and Bill went throughout the buildings to check on the status of our exit signs in terms of batteries and entered the results on a log. We are required to keep a record of this activity. Lights and exit signs all have battery backups and must be checked monthly and the results recorded.
- S&G Lawn Care – Bill met with S&G and reviewed their contract, with a goal of reducing our costs. The price has been reduced slightly as we are reducing the number of mowings and fertilizing. The old contract price for annual service was \$21,000 and the new one is \$17,760, a \$3,240 reduction.
- BFPE – This company provides our fire sensors and controls and does testing. Bill met with them to discuss their testing schedule. They provide inspections of fire extinguishers, backflow preventors, and alarm system. All of these inspections were being done on different dates. As a result of the meeting with Bill, they are reducing the times they come by two trips.
- Piedmont Service Group – We do not have everything back from them yet. Bill talked to the service representative and our filters do not seem to be very bad. He is exploring changing from 4 visits a year to 2 times per year.
- Suburban Propane – Bill hasn't made progress with them yet. More to come on that.
- Cleaning Contract – We have been given a new contract this year by Beth. There has been some negative feedback on the quality of the cleaning from some members of the congregation. Bill feels that we need to provide specifications for cleaning. We talked about whether it is appropriate for us to provide a contract or for the contractor to provide the contract. There were a variety of opinions on this subject. Bill will send a copy of the contract to the committee.

New Business:

- Kristin Viszneki, Director of Music Ministries, has requested use of the church for a summer day camp. This will be a day camp experience for 7 to 12 year old children. The committee discussed and thought this was a great opportunity for children and for the church, subject to there being no conflict with Vacation Bible School and that all the team running the day camp are properly screened.

The meeting closed in Prayer and we adjourned at 6:53 pm.

Respectfully Submitted by: Linda Folger