

Swansboro United Methodist Church
Trustees' Meeting Minutes
February 4, 2021

PRESENT: Pastor Kevin Baker, Barry Fetzner, Jim Gamble, Mel Guss, Patti Heller, Elizabeth Holtz,
Roger Fulp, Tom Scholl, Alan Tate, Paul Williams

ABSENT: Pastor Adam Barth, Jeff Conaway, Becky Doris, Sanders Hall, Carl Mullins,

Enclosures: (1) Trustee's Task List updated February 5, 2021

Tom Scholl called the meeting to order at 5:30 PM and Pastor Kevin Baker opened the meeting with a prayer.

1. Tom welcomed everyone, lit a candle to represent Jesus' presence and introduced new member, Alan Tate. Tom also asked and several members shared their personal joys and concerns.
2. Paul Williams presented the final results of the Hurricane Florence Insurance claim with United Methodist Insurance Program (UMIP). At the September 2020 Trustee's Meeting, Paul reported he had submitted the final claim receipts and calculations and hoped SUMC would receive an additional \$30,000 - \$63,000 payment. At that time, Paul was unaware and had not included a UMIP payment of \$28,821 in this final payment estimate. So, this reduced the September expected final payment range to approximately \$1,200 - \$34,200. After adjudication with the claim's adjuster, the final outcome was SUMC would not be receiving any additional payments. Based on the policy, payments, etc., Paul reported this was a reasonable outcome. The total UMIP paid was \$177,915.
3. Jim Gamble reported he had obtained a drawing with dimensions and material requirements from John Freshwater, Crystal Coast Engineering, for the proposed Childcare pullover lane John designed in response to concerns over child safety from potential vehicle/pedestrian impact. Jim said he will pursue obtaining quotes. Jim also said he is in the process of obtaining a quote to replace the florescent lights in Building 3 to LEDs to resolve electrical interference/humming noises these lights cause with the audio system.
4. Pastor Kevin presented a digital telephone system quote. Kevin took action to set up a meeting with the proposal salesman and Paul, since Paul did a telephone system analysis in 2018. The prospective provider in 2018 never submitted a quote because it would have increased our telephone service cost due to the church's need, at that time, to retain so many analog telephone lines.
5. Paul presented Piedmont Service Group's proposal to replace 3 of Building 2's HVAC units. Piedmont currently has a 2-year HVAC service agreement contract with SUMC that expires on April 13, 2020. Tom presented a Global Plasma Solutions air quality system, also proposed by Piedmont. Paul presented an average annual HVAC replacement cost based on replacing each of SUMC's 26 or 27 HVAC units every 15 or 20 years. These average cost estimates came to \$21,800 and \$16,400 per year, respectively. Tom took action to invite Colton Lane, Piedmont salesman, to our next trustee's meeting, to help the group make a decision on re-establishing a new contract with Piedmont and purchasing new HVAC or air quality systems. Tom also took action to request Piedmont for the age of all HVAC units on the SUMC complex to help with forecasting HVAC replacement costs.

CONSESUS: The trustees provided consensus to table the decision to purchase HVACs until we better understand these priorities compared to other church project priorities and meet with Colton Lane.

6. Mel Guss reported he is investigating replacement of the light fixtures on the pole between Building 1 upper parking lot and Marine Federal Credit Union and hoped to have more information at our next meeting. He reported this lot is very dark at night due to the lack of lighting.

7. Mel reported the lighted cross on the east side of Building 1 has been out for about 1 year. He said this cross requires 2 special, very long fluorescent tubes and requires 2 people to replace. Barry Fetzer took action to investigate repairing the lights on this cross.

8. Paul reported the trustees gave consensus to transfer ownership of 2 Gethsane Memorial Park cemetery plots in Newport to St. Peter's Methodist Church in Morehead City in 2020. It had been determined that SUMC needed to prepare a letter to St. Peter's Methodist Church and Munden Funeral Home (Gethsane owners) to transfer ownership. Paul reported this had not been accomplished and said he would deliver the needed documentation to church member and attorney, Pam Castelloni, who was generous enough to volunteer to generate the letter.

9. Tom reported that Carl said roofers had fixed the canopy leak at the connection between buildings 1 and 2.

10. Tom reported that Carl had repaired the building sidewalk junctions that were missing caulk or bear hide material.

11. Tom reported that Carl has rerouted water from a downspout in hopes this might stop the through-wall water leaks below grade on the north side of building 1 that has caused some outside band rot. This inexpensive action was taken in lieu of more expensive potential corrective actions. Carl will monitor.

13. Roger Fulp agreed to take action from Tom to obtain quotes to replace the 6 fogged or water filled windows in building 1 and 2.

13. Tom stated our next regularly scheduled meeting will be March 4th at 5:30 P.M.

Tom adjourned the meeting at 7:30 P.M. and Roger closed the meeting with a prayer.

Respectfully submitted,

Paul Williams, Secretary