

Swansboro United Methodist Church
Trustees' Meeting Minutes
October 7, 2021

PRESENT: Pastor Kevin Baker, Jeff Conaway, Roger Fulp, Mel Guss, Patti Heller, Elizabeth Holtz, Tom Scholl, Paul Williams

ABSENT: Pastor Adam Barth, Becky Doris, Jim Gamble, Alan Tate

GUEST: Layne Harpine

ENCLOSURE: Trustees' Task List Updated on 10/7/2021

Tom called the meeting to order at 5:00 PM, lit a candle symbolizing the presence of God, and Pastor Kevin started the meeting with a prayer. Joys and concerns of the group were shared.

1. Layne gave a presentation addressing the need for activity space for children and youth. He proposed creating a basketball court, volleyball court, kickball diamond, corn hole area and covered pavilion in the lower parking lot. The courts could be created on existing surfaces by painting the asphalt or grass in designated areas. A pole and goals would need to be purchased to create a basketball court. Layne proposed permanent concrete cornhole boards. Layne suggested funding for some of this could be funded with child ministry monies or member contributions. Roger suggested the pavilion might be a good ASP project. Jeff asked if there could be safety concerns with traffic as there have been traffic concerns in the church parking lots in the past. Roger stated the proposed location of the lower parking lot has essentially no traffic on Sunday afternoons when these facilities would be utilized. He also said cones could be placed in the parking lot to route any light traffic around the area where the youth would be playing. Tom stated the asphalt in the location of the proposed basketball court is uneven and could pose a trip hazard. He suggested we may want to start with 1 goal only.

CONSENSUS: The trustees provided consensus for Layne to begin planning for this youth activity project in the lower parking lot.

2. Paul gave an update on the phone system. He said all VOIP phones have been installed and the Century Link service has been cancelled, except for the elevator telephones in buildings 1 and 2. He said Spectrum has installed the service to the building 2 elevator telephone and is in the process of installing the infrastructure for the building 3 elevator and expects this to be completed within 3-4 weeks.

3. Tom reported the Town of Swansboro is in the process of installing a generator between buildings 1 and 2 and installing a transfer switch to allow the capability to have back-up power in the event of an electric power outage when the town uses the 1st floor of building 2 as an emergency response center during hurricanes. The trustees approved establishing this relationship with the church via a Memorandum of Agreement in 2020. Roger reminded Tom that the generator pad installers need to avoid negatively impacting the storm water drains located between buildings 1 and 2. Tom and Roger will meet the contractors on site.

4. Tom stated SUMC has established a new 7-year loan for building 3 at 2.99%, which reduces the current payment of \$22,000/month to \$19,000/month. The church plans to continue paying the same monthly amount and paying the loan off in 5 years.

5. Tom stated he made a decision on behalf of the trustees to replace the washer and dryer in the parsonage for approximately \$1000. 2 quotes were obtained from Lowes and Sound Furniture. Nobody objected.

6. Tom stated all the parking lot lights have been upgraded to LEDs. Mel and Jeff said the upper lights are good. Nobody has observed the lights in the lower parking lot since they were upgraded to LEDs.

7. Tom stated the building 2 1st floor hallway and rooms have been painted. Pastor Kevin said the painters did a good job.

8. Tom stepped through the Trustees' Task List. It has been updated based on these discussions and is enclosed.

Tom adjourned the meeting at 6:30 and stated our next meeting will be September 2nd at 5:00 P.M. Pastor Kevin closed the meeting with a prayer.

Respectfully submitted,

Paul Williams, Secretary