

Swansboro United Methodist Church

Trustees' Minutes

February 6, 2019

Monthly Meeting

Present: John Freshwater, Mel Guss, Paul Williams, Roger Fulp, Jeff Conaway, Bonnie Bihary, John W. Lee, Janet Morgan

Excused: Ken Raper, Cathy Harris, Tom Scholl

Absent: David Dula

Guest: Ray Bihary

- John Freshwater called the meeting to order at 6:35 pm and Roger Fulp opened with prayer.
- Introduced Jeff Conaway, newest member of Trustees
- Celebrations:
 - Joann Scholl is doing better, please keep her and Tom in prayer.
 - The rain has stopped and Bldg. #2 has no leaks, so far.
- Mel Guss asked to be just a regular member of Trustees. He feels John Freshwater and John W. Lee will work well together as a team, and he would like to step down.
- Bill Cunningham's report is attached, covers leaks, fire inspections, Piedmont, repairs to bldg. #3 and other material.
- John Lee is overseeing repair of parsonage; Paul Williams will assist him. Hopefully to be completed by July when an inspection and test for humidity is to be done.
- Scott, John Freshwater, John W. Lee and Paul Clarko met today to discuss latest rainstorm and roof situation in bldg. #1. They all agreed that staff is getting sick, there is an odor, this is an early sign of mold. Carpets will be taken up and replaced in six (6) rooms, ServPro has been called, to be here tomorrow. Clarko is taking responsibility for this, since they did not cover building properly, when a storm was forecasted. John Freshwater will try to coordinate all of this since Tom needs family time right now.
- Mel and Charlie Johnson will get together and review insurance claim, to try to coordinate as to what has been done, what still needs to be done and what has been paid or not paid. Mel has report.

- John Freshwater has a "Proof of Loss" statement from insurance company. Pam Castellano suggested John go ahead and sign and then we should get a check from the insurance company.
- Fellowship Hall needs better lights, One Harbor has offered to help install them.
- Our priority right now is to secure all buildings, bldg. #1, then parsonage, then 2 & 3. We also recognize that the parking lot needs repair, coating and striping, minimum. We are working as quickly as we can within our limitations. Dealing with contractors, insurance people and congregation is very time consuming and trying on everyone's nerves. We pray for patience for all.
- Hurricane Relief Center status discussed. John Freshwater is waiting for report from architect on what is needed to house volunteers on campus. When that comes in, we will know if cost is viable.
- Using money from SBA loan is presenting many hoops to jump through.
- Old business: bill to tarp parsonage is still pending. Paul Williams is handling, he is waiting to hear from tarp company.

➤ We concluded our meeting at 8:15pm with prayer, led by John W. Lee.

Next meeting, Wednesday, March 6, 6:30 pm, Building #1, LL, room 13

If you have any corrections or comments, please contact John Freshwater or Bonnie Bihary

Attached: Bill Cunningham's report



Swansboro
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Wednesday Feb. 6, 2019

John Freshwater

I have a conflict and cannot be at the Board of Trustees Meeting tonight. I am writing down a few things that have been going on.

- ① Ongoing roof repairs & leaks - Did talk to Roofer (Supervisor) about cleaning up around site.
- ② annual Fire Extinguisher inspection by A1 Fire Alert
- ③ Several service calls for Piedmont HVAC. ① Parsonage replace fan motor
② high limit switch on unit building 3
- ④ Pipeline Plumbing ① Faucet repair in daycare ② Sump Pump failure elevator pit building 3. Pump on order.
- ⑤ 2 Toilets lower level building 2 need repair (air bladder) have been holding off until plans for lower level are finalized.
- ⑥ Gray Electric to repair 3 items (on list to come, but they are busy)
- ⑦ Dishwasher in Building 3 Kitchen not working properly (not going through cycles) repair tech coming Feb. 12
- ⑧ Due soon for annual Elevator inspection. Building 2 elevator may be issue with dry hall missing around it & mechanical room?
- ⑨ BFFE no longer doing hood cleaning. Have card for some 1st who does it. attached.

Bill