

2016

Trustees

## End-of-Year Report

- ❖ Sold parcel of land in Bertie County, cleared \$8,500; to be used for “Feed the Hungry” program.
- ❖ Sanctuary fire alarm panel replaced.
- ❖ Exterior area stairs removed and landscaped.
- ❖ Pictorial inventory completed and on disk.
- ❖ Roof leaks, electrical issues continue to be problems. Contractors are evasive, we are pursuing.
- ❖ Updated computers, phones and contracted with Al Henninger to maintain.
- ❖ H&H contracted to do landscaping.
- ❖ Moved Day Care to new building, Building #3, in March.
- ❖ Durwood Humphrey fixed asphalt in nw corner of parking lot, warranty work.
- ❖ Water cut-off valves labeled.
- ❖ Building #1, lower level, two classrooms renovated. 2<sup>nd</sup> and 3<sup>rd</sup> grades and 4<sup>th</sup> and 5<sup>th</sup> grades are moved in.
- ❖ St. Thomas AME Church has used our Assembly Hall for a fund raising concert and our Sanctuary for a funeral.
- ❖ Old play ground equipment from daycare has been removed and area landscaped.
- ❖ All maintenance contracts have been reviewed and are up to date.
- ❖ Roger Fulp has a disk with “as built” plans for campus.
- ❖ Stormwater management is ongoing.
- ❖ New security system is in place in Bldg.#1, Church Office and Bldg. #3, Day Care.
- ❖ Trustee files in church office area have been reviewed and organized.
- ❖ In process:
  - Columns in front of Sanctuary are being replaced
  - Parking lots – lower and upper levels – are being sealed and striped
  - Buildings and sidewalks are being powerwashed

✚ Need identifying signs about campus and parking lots

JF/bb