

SWANSBORO UNITE METHODIST CHURCH
CHURCH COUNCIL WORKSHOP
FEBRUARY 4, 2017

Members Present: Scott Dodson, Angelo Sanchez, James Gamble, Wes Bergazzi, Peter Gante, Betty Tidquist, Paula Roberson, Terry Proper, Lou Collins, Pam Thompson, Merle Epperson, David Wilmoth, Adele Hyla-Brewster, Bonnie Johnson, John Freshwater, Bonnie Bihary, Susan Fulp, Mel Guss, Maggie Pearce, Mary Weiss, Lois Craig

Non-members in attendance: Julie Lee, Ray Bihary

Members Absent: Chuck Egerton, Nancy Harris, Carol Ferry, Roger Fulp, Joanne Kopanski

Pastor Scott opened by meeting by lighting the Christ candle and praying. He then gave a devotion from Ephesians and Colossians and served Communion.

Council Chair Wes Bergazzi welcomed everyone to the workshop. Each participant gave a brief introduction. Housekeeping - Members were reminded to pick up copies of all handouts and to check the roster for correct information.

Covenant Review - Members read the Covenant aloud to reacquaint themselves with the agreement. Wes stressed the importance of keeping the Covenant as a basis for the Council.

Consensus Explained – Lois gave a brief summary of the history and operation of consensus. She also offered to give this summary to any committee meeting. Hopefully, all committees are using the consensus method in their meetings.

How To Run A Meeting – Pastor Scott asked that we use the following guidelines:

Before the Meeting:

- All committee members sent an invitation to the meeting, stating where and when.
- Have a printed agenda for meeting. Send out necessary information to members before meeting so there is time to read, consider and pray.
- Try to have meetings the same day/time every time. Once time is established, make a yearly schedule for committee members. Send a copy to Wes.

During Meetings:

- Open meetings with prayer and lighting of the Christ Candle.
- Be sure to acknowledge celebrations; give updates on activities.
- Business is to be conducted by consensus.
- If anyone is aggressive or disrespectful, ask the individual to please leave the meeting. Then pray for that person.

General:

- All committees should have a Chair, a Vice-Chair and a recording secretary.
- The recording secretary should email minutes from previous meetings to members prior to the upcoming meeting. All minutes are to be sent to Christy Denham (adminassistant@swansboroumc.org) and Bonnie Johnson (bonjon9@ec.rr.com) with the exception of SPRC and finance.

- Anyone can attend meetings (except SPRC), but only committee members can participate in the consensus process.
- Always welcome and invite 'new recruits' to become committee members.

Budget Process – Peter Gante, finance chair, handed out the 2017 budget and explained that the \$20 Fellowship and mortgage payments are included in the budget. With district approval, our apportionments will be paid monthly. We ended 2016 with a \$10,000 surplus because we did not spend all that was budgeted.

The budget process begins in September/October with the completed budget to Council in December for approval. See attached. Due to the increased budget, it will be reviewed every quarter. New committee chairs are encouraged to contact Carol Ferry with any financial questions, esp. budget formulation.

The Process – Wes Bergazzi, Council Chair, encouraged all council members to use the process that is already in place. He emphasized that all council members should be familiar with the Joel Team report and to use it as a basis for 2017 goals, if applicable. The 'New Mission/Ministry Development Worksheet' is to be used for any mission ideas. See example handed out at Workshop.

Information about committee meetings should be sent to Christy Denham for inclusion in bulletins and to Bonnie Johnson for the website. Please share council information with your committee.

March Church Council meeting – Bonnie Johnson will give demonstration on how to navigate the church's website. All committee chairs will be asked how their committees are starting to implement the Joel Team goals.

Thoughts for 2017 – Pastor Scott stated the four areas of the Joel Team Report and elaborated on each one: Communications, Youth, New Worship Service, Making Disciples.

Communications: Lay Leadership committee was able to add many new people to the Communications committee. The directory is completed! The bulletin will be changed to increase reader appeal. It will advertise our successes with a 'Praise The Lord' section. There will be kiosks/Welcome Centers in the narthex of the Assembly Hall and the Sanctuary with trained ushers and greeters who can escort guests and members alike to various rooms, etc.

Youth: Angelo has done an exceptional job of restructuring the youth program. SPRC is in process of hiring a Director of Student Ministries. Monies are in the budget.

New Worship Service: Our contemporary worship service is over 80% full. (212 in worship, 1/29/17). We will shrink if we do not grow. In order to carry out the purpose of our church, making disciples of Jesus Christ, a new contemporary service is to be added in September, 2017. On 2/05, congregation will be asked to fill out a survey concerning communications and timing of new worship service. Additional funds for a full time worship leader, Brandon, are already in the budget. Council Members; PLEASE ARTICULATE WHY WE ARE ADDING ANOTHER SERVICE. AND REMIND FOLKS, THAT IT ISN'T ABOUT THEM, IT'S ABOUT OTHERS.

Making Disciples: This area is in process. Evangelism and Stewardship may be asked to merge into one committee with this purpose. Twelve people are meeting and studying 'how to make disciples', preparing them to lead small groups, including new Sunday School classes. New timing for contemporary services may free up the Sunday school hour so more people can participate.

Changes in Personnel: New hire – Director of Student Ministries; Christy Denham leaving (husband being transferred); possible new Associate pastor; new Missions chairs – Chuck Egerton, Nancy Harris, Anne Scott working to connect congregation to missions; Leadership Lunches – once a month to discuss church’s path in fulfilling Joel Team report. Security team – Terry Proper, Tony Cummings and Ken Raper have done a safety/security assessment of our buildings/campus. They are now recruiting others to help.

The workshop closed with participants holding hands and Pastor Scott praying.

Respectfully Submitted,
Lois Craig, Council secretary

NEXT COUNCIL MEETING – MARCH 14TH, 7:PM, ROOM 13, BUILDING ONE

SUMC BUDGET PROCESS

Programming Budget

Committee prepared goals/ needs for the next year.

Costs associated with those goals/needs are determined by the committee.

Financial Secretary gives committee reports on the current year expenses.

Committee compares current year expenditures to the needs for the budget year.

A total budget request is submitted to Financial Secretary with supporting details when appropriate.

Operations Budget

Contracts are reviewed by Trustees

Maintenance and improvement needs are assessed by Trustees

Current year expenses are reviewed for non contract related expenses.

Budget is submitted to Financial Secretary.

Personnel Budget

SPRC approves new positions and raises for budget year and submit to Finance.

Apportionments

Determined by the Conference based on the lowest of prior year’s expenses or average of the prior 4 years. Benevolent giving and facility use is backed out of the expense calculation.

Budget Income

Based on pledges and average of non pledged income for the prior three years.

All of the above budget figures are compiled in a complete report submitted to the Finance committee in mid October. The committee dedicates three to four meeting to discern the needs of the church. After Finance has approved the budget by consensus it is taken to church Council for final approval. In 2017, the Finance Committee will have quarterly budget review meetings.