

## Biohazard Policy

This plan gives procedures to be used by the staff of Swansboro United Methodist when cleaning bio-contaminants diarrhea, vomit, bodily fluids, soiled diapers, and wipes.

- 1) A **Biohazard Event** is an event in which a biological agent cause a condition that may be a threat to human health and safety.
- 2) A **Disinfectant** is an agent that destroys or neutralizes the growth of pathogenic microorganisms. The disinfectants must be between 500 – 800 ppm. Disinfectant is to be used on surfaces such as diapering areas, toilets, walls, floors, and sinks. It is to be used on any surface **contaminated with** bodily secretions.
- 3) **Sanitizer** is an agent used to treat surfaces such as tables, chairs, and surface areas **not contaminated with** bodily secretions. The sanitizer much be between 50 – 200 ppm.

***Procedure Note: Matters of life safety, illness, and injury take precedence over clean up and notification efforts. All persons affected should be rendered first aid or other medical attention immediately before proceeding with the following steps.***

- 1) The responsible employee notifies another employee that there has been an incident in the room. When a second employee is in the area they should take the children out of the area of the incident. If needed a third employee should be called. If it is not possible to move the children out of the room, create a barrier with enough distance to keep the children out of the affected area.
- 2) Gather all necessary supplies to clean up the room or area. Mop bucket, disposable gloves, paper towels, plastic bags for trash and items that can be laundered. Spray bottles of soap & water, sanitizer, and disinfectant.
- 3) BM diapers and wipes are to be put in a bag and placed in a covered trash can.
- 4) If you must clean the floor, toilet, changing table, counter, sink, a surface that is nonabsorbent after removing the visible substance then spray with soap & water. After cleaning the area use disinfectant and let it air day.
- 5) If it is on a rug, remove the rug to an area where it can be steam cleaned.
- 6) If the dirty item is bed linens, a small stuffed toy, or another item that can be laundered in hot water and appropriate solution recommended for fabric, then bag it up separately from the trash so that it can be taken to the laundry and specially washed, sanitized, and dried.
- 7) If any laundry must be un-bagged for laundering, tear open the bag on one end, dump the laundry into the washing machine WITHOUT touching the laundry with your hands. Roll up the bag by touching only the outside of the bag. Place the bag in the trash. Wearing disposable gloves take the trash out to the dumpster Immediately.

Once the room is cleaned up and all items that were used in the clean up or that must be thrown away or laundered have been removed, then the responsible person can remove the hold on the classroom or area.

Swansboro United Methodist Childcare & Preschool

Biohazard Policy

Parent's acknowledgement form:

Child's Name \_\_\_\_\_

I \_\_\_\_\_ (name) acknowledge that I have read  
and received a copy of the facility's Biohazard clean up policy.

\_\_\_\_\_  
Parent's signature

\_\_\_\_\_  
Date